

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: November 28, 2011

TIME: 4:30 p.m.

PLACE: Battell Center Community Room

PRESENT: Reg Wagle, John Coppens, Carolyn Teeter, Bob Shriner, Ellen West and Mike Bergin

ALSO PRESENT: Terry Zeller, Robert C. Beutter, Esq.

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Board President, Mr. Wagle, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was recited. Mr. Wagle then called for approval of the minutes for the November 14th regularly scheduled meeting. Mrs. Teeter moved to approve the minutes as submitted and Mr. Shriner seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

City Planner, Ken Prince, provided a letter to Mr. Zeller concerning the acquisition of property adjacent to Mary Gibbard Park at 902 Somerset Avenue. The letter included a background of and summary information on the funding to be used out of CEDIT for Mary Gibbard improvements. In order to acquire the property and move forward with improvements, an approval by the Board of a Buy and Sell Agreement is required. Review of and discussions on the document followed. Mr. Shriner moved to approve the Buy and Sell Agreement and move forward with acquiring the property at 902 Somerset. Mr. Coppens seconded the motion. The motion carried unanimously.

Mr. Zeller requested approval for payment of claims for the Parks & Recreation Department as listed below:

<u>Docket Number</u>	<u>Amount</u>
2011-00000129	\$58,755.14

Mr. Bergin moved to approve the claims as presented on the above dockets and Mrs. Teeter seconded the motion. The motion carried unanimously.

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Mr. Wagle then called for additional questions and/or comments from any others present at the Board meeting. As there were no further questions or comments to be made, Mrs. Teeter moved to adjourn the meeting and Mr. Shriner seconded the motion. The motion carried unanimously.

Meeting was adjourned at 4:53 p.m.

Submitted for Approval to the Board

Michelle L. Wotring,
Office Manager, Parks & Recreation

Approved: _____
Carolyn Teeter, Board Secretary